
E X A N T E P A W O R K P A P E R S U B M I S S I O N C O V E R S H E E T

TITLE: PA Workpaper Submission Cover Sheet

PURPOSE: The information in this coversheet will be used by the EAR Team to identify incoming workpapers using consistent information applicable to track the workpaper review schedule and level of rigor.

INSTRUCTION: This cover sheet should be completed by Program Administrators (PAs) upon submitting a workpaper. Additional instructions are provided below.

REVISION NUMBER: 1

REVISION DATE: 6/28/2019, TO BE USED STARTING 1/1/2020

Program Administrator (PA) Information		
Parameter	Description	PA Entry
PA	Please check one. For statewide workpapers submitted by either SCE for electric measures or SCG for gas measures, please also check SW.	<input checked="" type="checkbox"/> SW <input checked="" type="checkbox"/> SCE <input type="checkbox"/> PG&E <input type="checkbox"/> SCG <input type="checkbox"/> SDG&E
Contact info	Please provide name and email address of submitter	Jay Bhakta (Jay.Bhakta@SCE.com)

Workpaper Information		
Parameter	Description	PA Entry
Workpaper Title	This entry should match the title on the workpaper.	HVAC Occupancy Sensor for Classroom
Workpaper ID	This entry should match the workpaper ID on the workpaper.	SWHC012

Workpaper Information				
Parameter	Description	PA Entry		
Revision Number	This entry should match the revision number on the workpaper. Whole numbers only.	01		
Source Description	This entry should match the source description for the workpaper.	SWHC012-01		
Phase and Effective Year	Please provide the Phase and effective year for the workpaper.	<table border="1"> <tr> <td>Year: 2020</td> <td> <input checked="" type="checkbox"/> Phase 1 <input type="checkbox"/> Phase 2 </td> </tr> </table> <p>Notes:</p>	Year: 2020	<input checked="" type="checkbox"/> Phase 1 <input type="checkbox"/> Phase 2
Year: 2020	<input checked="" type="checkbox"/> Phase 1 <input type="checkbox"/> Phase 2			
Effective Date	Please provide the proposed earliest date of any claims to be made against this workpaper if it is approved. If this is a Phase 2 workpaper, please account for the submittal date as the 1 st or 3 rd Monday of the month.	<table border="1"> <tr> <td>Start Date</td> <td>01/01/2020</td> </tr> </table> <p>Notes:</p>	Start Date	01/01/2020
Start Date	01/01/2020			
Expiry Date	Please provide the proposed last date of any claims to be made against this workpaper if it is approved. If this is unknown, please provide additional notes.	<table border="1"> <tr> <td>Expiry Date</td> <td>Open until further updates required.</td> </tr> </table> <p>Notes:</p>	Expiry Date	Open until further updates required.
Expiry Date	Open until further updates required.			
% savings of total PA net lifetime portfolio as reported in the most recent ABAL	This value is expressed as a % for both electric and gas.	<table border="1"> <tr> <td>ABAL Year 2019</td> <td> Gas: 0kWh Electric: 0 kWh </td> </tr> </table> <p>Notes: Not included in the ABAL at time of workpaper submittal</p>	ABAL Year 2019	Gas: 0kWh Electric: 0 kWh
ABAL Year 2019	Gas: 0kWh Electric: 0 kWh			

Workpaper Information						
Parameter	Description	PA Entry				
% change to savings of total PA net lifetime portfolio due to workpaper revision	This value is expressed as a % for both electric and gas.	<table border="1"> <tr> <td>ABAL Year</td> <td>Gas: N/A</td> </tr> <tr> <td></td> <td>Electric:</td> </tr> </table> <p>Notes: No impact to portfolio, since measure is not included in ABAL at time of workpaper submittal</p>	ABAL Year	Gas: N/A		Electric:
ABAL Year	Gas: N/A					
	Electric:					
Associated workpapers or from DEER	<p>Is this an adopted or short form workpaper from another PA or from DEER?</p> <p>If Yes, please identify which workpapers are associated, including workpaper revision number and PA this is adopted from</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <p>Notes: SCE17HC060.1</p>				
Associated dispositions	<p>Is there a disposition associated with this workpaper?</p> <p>If Yes, please include the file name (eg. SCE17WP001R1_Pool Pump_2019-01-28.pdf)</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <p>Notes:</p>				
Why is the WP being revised?	Please check all boxes that apply and include a brief description as to why the workpaper is being revised (Eg., Code or standard change, DEER resolution, Change to statewide workpaper, Designated high uncertainty measure by CPUC that required new studies, New impact evaluations that changed values, Other)	<input type="checkbox"/> Code <input checked="" type="checkbox"/> DEER <input type="checkbox"/> Disposition <input checked="" type="checkbox"/> CPUC Resolution <input type="checkbox"/> Baseline Update <input type="checkbox"/> Other: _____ <input type="checkbox"/> Cost Update <input type="checkbox"/> Industry Standard Practice Study				
Consult with stakeholders	Utilities must demonstrate how they have consulted with stakeholders in their workpaper submissions, this could include vendors, third party	Notes:				

Workpaper Information		
Parameter	Description	PA Entry
	implementers, manufacturers, CalTF, etc.	
Additional notes:		

Revision History				
Revision Number	Revision Date	Implementation Start Date	Author	Summary of Changes
0	3/15/2019	3/18/2019	Kerri-Ann Richard, EAR Team	Original Cover Sheet
1	4/17/2019	4/22/2019	Kerri-Ann Richard, EAR Team	Addition of Consult with Stakeholders entry