**Measure Package Plan (MPP) Template**

The purpose of a measure package plan is for PAs to request feedback from CPUC Staff on a measure package prior to its submission. Early feedback on measure package submittals will identify concerns, so they can be addressed in the measure package development, rather than through a disposition. Measure package plans will be required for all new measure package submittals or for new measures added to existing measure packages. In addition, CPUC may request a measure package plan for an in-development measure package from time to time.

The measure package plan should be updated as changes occur to schedules or requests for review.

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| --- | --- |
| **Measure package title and measure package ID, if applicable** |  |
| **MPP submission date** |  |
| **MPP version number and date of last submission** |  |
| **Submitting PA** |  |
| **Expected measure package submission date** |  |
| **PA contact – Name, email** |  |
| **Status of current measure package development** | Measure package is largely drafted  Measure package draft in progress  Measure package research in progress  Measure package research scoping in progress  Measure package preliminary analysis |
| **Reason for measure package plan** | Measure package plan for new measure package – this is mandatory for all new measure packages  Complying with CPUC request for a measure package plan or addition of new measures to existing measure package  CPUC to provide feedback on research elements such as scope of research, specific research components (like surveys), or other in-progress technical analysis  CPUC provides feedback on the feasibility of the measure and the proposed approach |
| **Outstanding DEER Support Requests. (Made to: deersupport@guidehouse.com)** | EUL  Building Type  Tech Type  Use sub-category  Other |

**Brief Description of the Measure package Measure**

In a few paragraphs, describe the proposed measure package measures, the mechanism of savings, special considerations, and the source of the research or analysis that will be submitted with the measure package.

**Markets Impacts or Controversy**

[In a few paragraphs, describe any anticipated negative market impacts or controversies associated with this measure package.]

**Cost Calculation Methodology**

Describe proposed methodology to establish cost for base case and measure case. Include any data sources to be referenced in the measure package.

**Request for CPUC Input**

Describe what the CPUC will be asked to review. For more complex measure packages, this may include multiple review points (e.g., a draft survey instrument, a metering plan).

**Attachment/References**

Attach any relevant attachment/references supporting this measure package plan.

**Milestone Review Schedule**

Complete the milestone review schedule for each review component; include the approximate date when the information will be made available and when the response is expected. Please include Gantt chart and other graphics if applicable. Example milestones include initial submission of MPP, data collection, data synthesis, meetings with CPUC, final submission of MPP, and estimated WP submittal date.

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| **Milestone Description** | **Expected Date for Submission of Review Item** | **Expected Date for CPUC Comments** |
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