**Measure Package Submission Cover Sheet**

**Purpose:** The information in this coversheet will be used by the Measure Package Review Team to identify incoming measure packages using consistent information applicable to track key information needed for the measure package review.

**INSTRUCTION:** This cover sheet should be completed by Program Administrators (PA) upon submitting a measure package. Additional instructions are provided below.

**Program Administrator (PA) Information**

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| **Parameter** | **Description** | **PA Entry** | |
| **PA Lead** | Please check one. | SCE   PG&E | SCG  SDG&E |

**Measure package Information**

| **Parameter** | **Description** | **PA Entry** |
| --- | --- | --- |
| **Official submission date** | The first or third Monday of the month subsequent to the date of initial MP submission. This applies to new measure packages or new measures added to existing measure packages only. |  |
| **Measure Name** | This entry should match the title on the measure package. |  |
| **Draft MP Statewide Measure Version ID** | This entry should match the draft MP measure version ID for the measure package under review.  Note: There will be a new draft version ID for each draft resubmitted for review. Please add updated information to the original version of the coversheet in order to track changes.  (e.g., SWHC099-01-1) |  |
| **Final MP Statewide Measure Version ID** | This entry should match the final published MP measure version ID  (e.g., SWHC099-02) |  |
| **Measure package Revision Type** | Please provide effective year and measure package type.  Measure package updates triggered by language in a DEER resolution. Be sure to list which resolution triggered this update.  New Measure Package  Measure package revision triggered by any updates not in a DEER Resolution (e.g. changes in market, costs, new tiers).  Measure package updates due to addition of new measures (measures that are not in any active MP and are being added to an active MP. This warrants a revision/version update).  Other: measure package adoption.  Other: measure package update due to minor revisions, i.e. measure package was previously approved but is being updated with minor changes (updates do not impact savings or costs, initiate version change, or change effective date.) | |  | | --- | | Effective Year: | | DEER Resolution - **Resolution number:**  New measure package  (new product or technology, version-01)  Measure package revision  (new tiers, new costs, change in measure parameters, version change)  New measures added to existing measure package (version change)  Other: Measure package update due to minor revisions (IOU adoption with new Implementations, no change to Measures, Cost and EE Impacts) |   Notes: |
| **Measure Package Change Description** | Please detail the version history associated with this update. Note: This is the same text that is included on the eTRM Change Description field. This will be added to for each draft version resubmitted. |  |
| **Rationale for Measure Package Revision** | Please check all boxes that apply and include a brief description explaining why the measure package is being revised. | Not a revision but a new MP  Code  DEER  Disposition  CPUC Resolution  Baseline Update  Cost Update  Industry Standard Practice Study  Addendum (RACC, Negative IMC)  WEN Calculator  Load shape GLSPs included  MP update due to minor revisions (minor edits/corrections/new implementations (no version change))  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Notes: |
| **Measure Impact Type**  **(DEER / CEDARS)** | Please check boxes that apply and include a brief description explaining measures types if using Custom. | Deemed-DEER  Deemed-DEER-FuelSub  Deemed-WP  Deemed-WP-FuelSub  Notes: |
| **Estimated Effective Date** | Please provide the estimated earliest date of any claims to be made against this measure package if it is approved. Please account for the submittal date as the first or third Monday of the month for new MP or new measures added to existing MPs, and please add 90 days, where applicable.[[1]](#footnote-1) | Estimated Effective Date:  Notes: |
| **Total expected statewide net lifetime savings from measure package measures as reported in the most recent BBAL.** | This value is expressed in kWh or therm for electric and gas, respectively. Please indicate which PAs are included in the total. | Years:  Electric: (kWh)  Gas: (therm)  Used in statewide upstream program (True)  Check which PAs are included in this estimate of savings:  SCE  PG&E   SCG  SDG&E  Notes: |
| **For 1+ revision measure packages, percent change in savings due to measure package revision.** | This value is expressed % for electric and gas. Note a + indicates increase due to measure package revision and – indicates decrease due to measure package revision. | Gas: (%)  Electric: (%)  Describe the sources of the change: |
| **Stakeholder Communications** | High-level description of communications between lead IOU and stakeholders. For some measure packages this may not be applicable. Please include additional sheets if necessary.  (E.g., Manufacturer for SCT submitted comments on measure package, see attached) | 3P Implementer  Distributor(s)  Manufacture(s)  IOU Internal Stakeholders (Policy/Program Operations/Senior Leadership/Business Operation)  External stakeholders (consultants, engineering SME, etc.)  Measure announcement sent from eTRM when draft initiated  Measure announcement sent from eTRM when version submitted  Notes: |
| **CalTF Review** | During development of this measure package, was Cal TF Member Affirmation requested for this measure. If so, were there any specific flagged issues from CalTF pertaining to technical methodology or approach? | Yes  No  If Yes, then select issues types:  Savings model approach and or assumptions require updating (baseline, ISP, non-DEER building protypes, data files, extrapolation, weather data, etc.)  Measured savings calculations approach and or assumptions require updating (M&V plan, NMEC, Non-Routine Events (NRE), independent 3P validation)  Sample size may not be representative of all climate zones, building types, HVAC, etc.  Issue with Savings Calculations (Interactive Effects, HOU, Code, Baseline, ISP, proprietary NDA, etc.)  Issue with cost data and/or analysis approach  Notes: |
| **Potential Market Impacts or Controversies** | Describe any responses to the stakeholder communications and any other sources of stakeholder or PA implementation concern with this measure package revision regarding negative market impacts or controversies. | Yes  No  If Yes, then please check appropriate boxes:  3 Party Direct Install (DI) inventory  Existing contractual commitments  Lead time procurement issues  Market Disruption (ramp down/re-start)  Delivery channel changes (UpDeemed/DnDeemed/DnDeemDI)  PA Program ramp down (no longer cost effective)  Other (please detail)  Notes: |
| **Associated Dispositions** | Is there a disposition associated with this measure package?  If yes, please include the file name. (e.g., SWFS007-02\_HotHoldCab\_02\_19\_2020.pdf) | Yes  No  Notes: |
| **Additional Notes** |  |  |

**Cover Sheet Revision History (CPUC Use Only)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Revision Number** | **Revision Date** | **Cover Sheet Implementation Start Date** | **Author** | **Summary of Changes** |
| 0 | 3/15/2019 | 3/18/2019 | Kerri-Ann Richard, Measure package Review Team | Original Cover Sheet |
| 1 | 4/17/2019 | 4/22/2019 | Kerri-Ann Richard, Measure package Review Team | Addition of Consult with Stakeholders entry |
| 2 | 3/13/2020 | 3/13/2020 | Kerri-Ann Richard, Measure package Review Team | Updated All Entries |
| 3 | 05/18/2020 | 05/18/2020 | Kerri-Ann Richard, Deemed Review Team | Updated All Entries |
| 4 | 2/15/2021 | 2/22/2021 | Kerri-Ann Richard, Measure package Review Team | Updates % change in lifetime savings due to measure package revision. Added 3P Implementer contact information. Other minor clarifications. |
| 5 | 1/10/2022 | 1/10/2022 | Kerri-Ann Richard, Measure package Review Team | Update terms to align with E-5152 (measure package terminology, eTRM). Add section for Change Description details. |
| 6 | 2/22/2022 | 2/22/2022 | Kerri-Ann Richard, Measure package Review Team | Update to fix minor errors and to include Load shape GLSPs. |

1. 90-day does not apply to new measure packages or new measures added to measure packages. [↑](#footnote-ref-1)